



MINUTES

**Of a Meeting of the Council of the City of Kenora
Tuesday, November 21, 2017 – City Council Chambers
12:00 p.m.**

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**With** Councillor Smith in the Chair, Councillor M. Goss, Councillor R. McMillan Councillor D. Reynard Councillor L. Roussin

**Regrets:** Mayor D. Canfield, Councillor C. Wasacase

**Staff:** Karen Brown, CAO, Heather Kasprick, City Clerk, Jeff Hawley, Operations & Infrastructure Manager, Matt Boscarol, Community & Development Services Manager

## Call to Order

Deputy Mayor Smith called the meeting to order and she delivered a blessing.

## Public Information Notices as per By-law Number 144-2007

### Mayor Canfield then read the following notices:-

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today’s meeting:-

- Amend the 2017 Capital Budget in the amount of \$105,000 with \$21,000 coming from contingency reserves and the balance coming from FCM funding to integrate climate risks into the City’s 2016 Asset Management Plan

## Declaration of Pecuniary Interest & General Nature Thereof

Mayor Canfield then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today’s Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

Councillor Roussin declared an indirect pecuniary interest as it relates to resolution number 14 regarding Panorama Ridge Condominium #4 and 5, water service. This item reflects the water meter system for this building and Councillor Roussin and his wife are considering residency in one of the units contained in these complexes.

Councillor McMillan declared an indirect pecuniary interest as it relates to resolution number 5 regarding September 2017 Financial Statements. Portions of this item reflect expenditures of the Kenora Police Services Board as it relates to his spouse who is a member of the Police Services Board and receives remuneration.

## Confirmation of Minutes

**1. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-

Regular Council – October 17, 2017  
Special Council – November 7, 2017

## **Deputations**

### **Bert Alcock**

Mr. Alcock was concerned that at the last Council meeting two comments were made that cause the taxpayer great concern. One was that we can't touch service and the other was that we don't have the money to buy a necessary piece of equipment. The City was formed 17 years ago and Mr. Alcock feels that our taxes have gone up continuously since then. While he agrees that there have been a lot of improvements in the City, correspondently the taxes have sky rocketed and it has reached a point where it is almost a crisis. He is concerned that most seniors have a very modest income and Council needs to be concerned with this and recognize their problem. In spite of the taxes there is still a deficiency there and he feels there are a lot of improvements to do yet. Mr. Alcock wanted to state that taxing the people in the city is not sustainable to continue. There is only one action now that the City can take to help relieve this tax burden which is to follow the example of the former Keewatin when they expanded their borders. He suggests that we get a planner that is familiar with this type of action and proceed with bringing in properties that are just outside the municipal boundary to increase the tax revenue to the City.

Mr. Alcock further added that he is requesting Council to take a look at the piece of property next to the pumping station on Veterans Drive which he feels is a disgrace. The bylaw enforcement officer could enforce them to cut weeds and thistles down and in a couple hours of machine work they could level it down and put some topsoil down and match the look of the property next to it.

Deputy Mayor Smith thanked Mr. Alcock for his presentation.

## **Additions to the Agenda**

None

## **Changes to Public Health System Support**

### **2. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council hereby supports the position of the Northwestern Health Unit and resolution by the Town of Atikokan that expresses opposition towards the recommendations of the Expert Panel Report "Public Health within an Integrated Health System"; and further

That Council approves the submission of a letter to the Minister of Health and Long-Term Care expressing the City of Kenora's opposition towards the proposed changes.

**Discussion:** More consultation is required on this matter, but will support at this time.

### **Budget Amendment – Climate Asset Management Network**

#### **3. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby approves participation in FCM's Climate Asset Management Network to integrate climate risks into the City's 2016 Asset Management Plan with a total project cost of \$105,00.00 and further;

That Council hereby approves \$21,000.00 to be allocated funding from contingency reserve with FCM funding the remaining 80 percent of total project costs and further;

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2017 Capital Budget at its November 21, 2017 meeting for this purpose; and further

That Council gives three readings to a by-law to amend the 2017 Capital Budget for this purpose.

### **2017 Capital & Unusual Spending**

#### **4. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council hereby accepts the 2017 January to September Capital and Unusual Spending report.

### **September 2017 Financial Statements**

#### **5. Moved by L. Roussin, Seconded by M. Goss & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at September 30, 2017.

**Councillor McMillan declared an indirect pecuniary interest on this item.**

### **Q3 2017 Investments**

#### **6. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby accepts the 2017 third quarter investment report that includes details of the Kenora Citizens' Prosperity Trust Fund and other City of Kenora investments.

### **Q3 Contracts Awarded**

#### **7. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council hereby receives this information report of Jon Ranger, Budget/Special Projects Officer with respect to contracts awarded within the Manager's approved limits for July to September 2017.

### **Priority Capital Projects**

#### **8. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby approves the Priority Capital Projects List as attached to the CAO's report dated November 3, 2017; and further

That Council hereby directs administration to aggressively pursue funding opportunities for these priority capital works; and further

That a separate discussion takes place with regards to twinning of the Kenora Recreation Centre once City staff have brought forward additional information in relation to this project.

### **Succession Planning Policy HR-1-6**

#### **9. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council hereby approves the amended City of Kenora Succession Planning Policy #HR-1-6; and further

That Council gives three readings to a by-law to amend the Comprehensive Policy Manual for this purpose; and further

That bylaw number 174-2008 be hereby repealed.

### **We Own It Campaign**

#### **10. Moved by R. McMillan, Seconded by M. Goss & Carried:-**

Whereas Kenora City Council was approached by the 'We Own It' campaign and requested Kenora City Council to pass a resolution related to contracting out City services; and

Whereas the City, under the Direction of this Council, has worked diligently to review its services, and has sought to bring services in house where the City can provide the same or an improved service level for the same or lesser cost; and

Whereas one of the City's overarching strategic goals is to Focus on our People, which includes ensuring customer service excellence and empowering City staff to make decisions that demonstrate the City's commitment to customer service;

Now therefore, let it be resolved that the City of Kenora continues to look at its existing services and identify opportunities where those services can be brought in house, while ensuring improved service levels without negative impacts to service costs.

### **December Committee of the Whole Meeting Date**

#### **11. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby amends the 2017 Council meeting calendar to reflect the December Committee of the Whole meeting date change to December 7, 2017 at 8:30 a.m. from December 5<sup>th</sup> at 9:00 a.m.

### **Emergency Management Program**

#### **12. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council gives three readings to a bylaw for the development, implementation, maintenance, testing and review of an Emergency Management Program in accordance with the standards published by the Office of the Fire Marshal and Emergency Management for the City of Kenora; and further

That Council authorizes the Community Emergency Management Coordinator, or his or her alternate, to make administrative changes to the Emergency Response Plan including personnel changes, organizational changes, contact information, phone numbers and other administrative matters as required; and further

That bylaw number 100-2009 be hereby repealed.

### **Support for Exemption to Bill 148**

#### **13. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council of the City of Kenora supports and endorses the Township of Montague resolution #104-2017 dated September 19, 2017 regarding the on-call provisions of Bill 148, Fair Workplaces, Better Jobs Act, 2017; and further

That this resolution be forwarded to Premier Wynne, MPP Sarah Campbell (Kenora-Rainy River) and all Ontario municipalities.

### **Panorama Ridge Condo Number 3 & 5 Water Meter Services**

#### **14. Moved by R. McMillan, Seconded by M. Goss & Carried:-**

That Council hereby authorizes that the current individual water metering system, utilized by the Kenora Condominium Corporation No. 3 and Kenora Condominium Corporation No. 5 buildings, be upheld.

**Discussion:** Council requested a review of the metering system to ensure consistency.

**Councillor Roussin declared a direct pecuniary interest on this item and left the Chambers. Councillor Roussin returned to the Chambers following the vote.**

### **Funding Applications – DTR IV**

#### **15. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora approves an application to the Northern Ontario Heritage Fund Corporation (NOHFC) in the amount of \$1 million for the delivery of the Chipman Street and First Street capital project; and further

That Council of the City of Kenora approves an application to the Federal Economic Development Initiative for Northern Ontario (FedNor) in the amount of \$1 million for the delivery of the Chipman Street and First Street capital project; and further

That Council confirms its financial commitment of up to \$3.5 million for the project; and further

That Council hereby approves any cost overruns associated with the project.

### **Funding Applications – Harbourfront Redevelopment**

#### **16. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora approves an application to the Northern Ontario Heritage Fund Corporation (NOHFC) in the amount of \$33,333 for the delivery of a Harbourfront Business Development Plan; and further

That Council of the City of Kenora approves an application to the Federal Economic Development Initiative for Northern Ontario (FedNor) in the amount of \$33,333 for the delivery of a Harbourfront Business Development Plan; and further

That Council confirms its financial commitment of up to \$33,334 for the project; and further

That Council hereby approves any cost overruns associated with the project.

### **Garden & Shrub Beds Contract**

#### **17. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council hereby accepts the tender submission from Debbie's Greenhouse in the amount of \$170,800.00 + HST for 2018, \$173,380.00 + HST for 2019 and \$175,815.00 + HST for 2020 for the 2018-2020 Garden & Shrub Bed Maintenance Contract; and further

That the Mayor and Clerk be hereby authorized to enter into an agreement with Debbie's Greenhouse, in which the quote will form the basis of the agreement; and further

That three readings be given to a by-law for this purpose.

### **NWBC Funding Agreements**

#### **18. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council gives three readings to a bylaw to execute the agreement between the City of Kenora and the Ministry of Northern Development and Mines for the purposes of the Northwest Business Centre's operating components for funding up to March 31, 2019; and further

That Council gives three readings to a bylaw to execute the agreement between the City of Kenora and the Ministry of Economic Development and Growth for the purposes of the Northwest Business Centre Starter Company Plus Program specific to operating funding up to March 31, 2019 and expenses submitted up until May 31, 2019; and further

That Council gives three readings to a bylaw to execute the agreement between the City of Kenora and the Ministry of Economic Development and Growth for the purposes

of the Northwest Business Centre's Summer Company Program specific to operating funding up to September 30, 2017.

### **305 Main Street South Lease Agreement**

#### **19. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council gives three readings to a by-law to authorize the execution of an assignment of lease for lands legally described as parts of a lane adjacent to Lots 207 and 208 as shown on a Plan of Survey registered in the Land Registry Office at Kenora as Plan 23R5416 and designated thereon as Parts 4, 6 & 8 and registered in the Registry Division of Kenora (No. 23) as Instrument No. 20779; and further

That the CAO be hereby authorized to execute the agreement.

### **By-law Enforcement Officer Appointment**

#### **20. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council hereby appoints Cole Kaemingh as a By-Law Enforcement Officer in and for the City of Kenora under the authority of the Police Services Act; and further

That this appointment be effective November 27, 2017.

### **IBEW 559 Collective Agreement**

#### **21. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora hereby approves the Collective Agreement between the Corporation of the City of Kenora and the International Brotherhood of Electrical Workers (IBEW) 559; and further

That three readings be given to a bylaw to execute the Collective Agreement.

### **Municipal Asset Management Program Agreement**

#### **22. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and FCM to proceed with Mobile Sensing Roads Assessment and GIS Based Software Analytics Platform; and further

That the Mayor & Clerk be authorized to execute this agreement.

### **McSweeney & Associates Agreement – Investment Readiness**

#### **23. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and McSweeney and Associates Inc. for the Investment Readiness Assessment project; and further

That the CAO be authorized to execute this agreement.

### **Transfer of Lands – 9<sup>th</sup> St N**

#### **24. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council gives three readings to a by-law to authorize the transfer of lands known as Pts 1-7 KR541, 9<sup>th</sup> Street North from Resolute FP Canada Inc. to the Corporation of the City of Kenora.

### **Sierra Construction Contracting Agreement – Wayfinding Program**

#### **25. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That three readings be given to a bylaw to execute a contract between the Corporation of the City of Kenora and Sierra Construction for the supply and installation of wayfinding signage with total project costs being \$286,379 plus HST and a completion date of February 28<sup>th</sup>, 2018; and further

That the CAO be authorized to execute this agreement.

### **Ministry of Agriculture, Food & Rural Affairs Agreement – 7<sup>th</sup> Ave Bridge**

#### **26. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council gives three readings to a bylaw to execute an agreement between the Corporation of the City of Kenora and the Minister of Agriculture, Food and Rural Affairs; and further

That the Mayor & Clerk be authorized to execute this agreement.

### **Clean Water & Wastewater Infrastructure Projects Transfer Agreement**

#### **27. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council gives three readings to a bylaw to execute an agreement between the Corporation of the City of Kenora and the Minister of Infrastructure (CWWF) for the projects related to water, wastewater and storm sewer infrastructure; and further

That the Mayor & Treasurer be authorized to execute this agreement.

### **Various Committee Minutes**

#### **28. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby receives the following Minutes from other various Committees:

- July 25 – District of Kenora Home for the Aged Board of Management
- September 19 – Planning Advisory Committee; and further

That these Minutes be circulated and ordered filed.

### **September 2017 Water Wastewater Systems Monthly Summary**

#### **29. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**



That Council of the City of Kenora hereby accepts the September 2017 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

### **Hourly Equipment & Truck Rental 2018**

#### **30. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That the tenders for the Hourly Rental of Equipment and Trucks for 2018 be received; and further

That the ranking lists for Hourly Rental of Equipment and Trucks for 2018 be accepted and adopted for the purposes of hiring non-owned equipment and Trucks during the period of January 1 through to December 31, 2018.

### **Approval of By-laws**

#### **31. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

#132-2017 - Confirmatory

#133-2017 - Budget Amendment – Climate Asset Management Network

#134-2017 - Succession Planning Policy – HR-1-6

#135-2017 - Emergency Management Program

#136-2017 – Ministry Economic Development & Growth -NWBC Funding Agreement

#137-2017 – Ministry Economic Development & Growth -NWBC Funding Agreement

#138-2017 – Northern Development & Mines - NWBC Funding Agreement

#139-2017 - 305 Main Street Lease

#140-2017 - By-law Enforcement Officer Appointment

#141-2017 - IBEW 559 Collective Agreement

#142-2017 - MAMP Agreement

#143-2017 - Investment Readiness Assessment - McSweeney Agreement

#144-2017 - Transfer of Lands – 9th Street North

#145-2017 - Wayfinding Program Contract Agreement

#146-2017 - OMAFRA - Seventh Avenue bridge funding

#147-2017 - CWWF Funding – Water/Wastewater Infrastructure Projects

### **Notices of Motion**

None

### **Proclamations**

None

### **Announcements**

#### **The following was highlighted by Council:**

1. Councillor McMillan encouraged anyone who wishes to support the “Movember” efforts to provide support where you can.
2. Councillor Goss referenced the fantastic tree lighting ceremony and kudos to staff and the BIZ group for a great event and to the tree donor and Kenora Hydro for getting our beautiful tree up on Main Street.

- 3. Deputy Mayor Smith encouraged everyone to shop locally during this holiday season and support our local businesses that provide the jobs here and help our community grow.

**Adjourn to Closed Session**

**32. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That pursuant to Section 239 (3.1) of the Municipal Act, 2001, as amended, Committee will move into a Closed Session at 12:44 p.m. for the purpose of educating/training Members pertaining to a bridge audit review and education from the CAO on municipal matters; and further

That at this meeting, no Member will discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of Council.

**Reconvene to Open Meeting**

Council reconvenes to open session at 2:50 p.m. with no reports from its closed session.

**Close of Meeting**

**33. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That this meeting be now declared closed at 2:50 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2017**

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**Mayor**

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**City Clerk**